

Meeting of Council

Monday 16 June 2014

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Monday 16 June 2014 at 6.30 pm, and you are hereby summoned to attend.



Sue Smith
Chief Executive

Friday 6 June 2014

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5 Minutes of Council (Pages 1 - 16)

To confirm as a correct record the Minutes of the meeting of Council held on 24 February 2014 and the special meetings of Council held on 10 April 2014 and 29 May 2014 (to follow).

6 Election of Chairman for the Municipal Year 2014/2015

7 Investiture of Chairman

8 Chairman's Address

9 Vote of Thanks to Immediate Past Chairman

10 Past Chairman's Response

11 Election of Vice-Chairman for the Municipal Year 2014/2015

12 Investiture of Vice-Chairman

Council Business Reports

13 Annual Council Business Report (Pages 17 - 24)

Report of Chief Executive

Purpose of Report

To note the results of the 22 May 2014 district elections, the constitution of Political Groups, to appoint the Leader of the Council, to note the appointment of the Deputy Leader and Executive for the Municipal Year 2014/15 and to consider and agree the suggested constitution of Committees for the Municipal year 2014/2015.

Recommendations

The meeting is recommended:

- 1.1 To note the results of the District elections held on 22 May 2014.
- 1.2 To note the constitution of Political Groups and notification of Group Leaders.

- 1.3 To appoint a Leader of the Council.
- 1.4 To note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2014/15.
- 1.5 To agree the allocation of seats on committees that are subject to the political balance requirements as set out in Table 1.
- 1.6 To agree the allocation of seats on committees not subject to political balance requirements as set out in Table 2.
- 1.7 To appoint members (and where appropriate, substitute members) to serve on each of the committees and other bodies set out in Tables 1 and 2 in accordance with the nominations to be made by political groups (Appendix 2 - to follow).
- 1.8 To appoint a representative to the County Council Health Overview and Scrutiny Committee.
- 1.9 To appoint a representative to the Police and Crime Commissioner Scrutiny Panel.

14 Section 113 Arrangements - Authorisation of Staff to Issue Fixed Penalty Notices Policy Framework Decision (Pages 25 - 28)

Report of Head of Environmental Services

Purpose of Report

To approve the Council (CDC) entering into an agreement under Section 113 of the Local Government Act 1972 with Banbury Town Council (BTC) to allow BTC officers to issue fixed penalty notices for offences committed under section 88 of the Environmental Protection Act 1990 and section 3 of the Dogs (Fouling of Land) Act 1996 and to make appropriate adjustments to the policy framework to permit this arrangement.

Recommendations

The meeting is recommended:

- 1.1 To approve CDC entering into an agreement with Banbury Town Council (BTC) pursuant to Section 113 of the Local Government Act 1972 that permits BTC officers to issue fixed penalty notices for offences committed under section 88 of the Environmental Protection Act 1990 and section 3 of the Dogs (Fouling of Land) Act 1996, and that the Head of Law and Governance accordingly be authorised to conclude such an agreement by negotiation with BTC within the parameters set out in this report.
- 1.2 To agree that the principle of placing at the disposal of CDC officers employed by BTC for the purpose of issuing fixed penalty notices be added to the adopted policy framework.

FIRST MEETINGS OF COMMITTEES

At the conclusion of Council, Committees will meet to appoint their Chairmen and Vice-Chairmen. The agenda for these first meetings are included at the back of the Council agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589